



## **PARTICIPATION**

### **SEC 20% Missed Class Time Policy**

- No student-athlete will be permitted to miss more than 20% of any single class due to regular season competition or the travel associated with that competition.
- A student-athlete is never permitted to miss class for practice.
- The Compliance Office will compile a “Missed Class Time Calculation” document for each academic year semester.
- This document is distributed to all coaches, administrators, FAR, and Thornton Center staff.
- At the beginning of each semester coaches complete and submit the 20% missed class time form to the Compliance Office.
- The coaches have the ultimate responsibility for tracking and monitoring each student-athlete’s missed class time.
- A copy of the form will be forwarded to the Thornton Center staff.
- The forms are filed with the FAR.
- All student-athletes are given a copy of the form along with a letter from the Thornton Center to present to their professors on the first day of class so the professor is aware in advance of all missed class days.

## **UNIVERSITY OF TENNESSEE ATTENDANCE POLICY**

### **Participation Lists**

- Head Coach is responsible for completing and returning Participation Lists to the Compliance Office within two weeks of the sport’s last competition.
- Compliance Office forwards Participation List to the SEC Office.

### **Playing and Practice Season**

- Head Coach is responsible for completing and returning Playing and Practice Season and Number of Contests/Dates of Competition forms to the Compliance Office prior to the first date of practice or first day of fall term, whichever is earlier.
- Playing and Practice Season and Dates of Competition are entered into the ACS system.
- Compliance Office forwards forms to the SEC office.
- If any changes occur in scheduling, the Head Coach submits Schedule Revision forms to the Compliance Office who forwards the form to the SEC.

## **Practice Logs**

- Head Coach, or designee, is required to complete practice logs via ACS no later than the beginning of the second week of each month.
- Completed Practice Logs are emailed to all student-athletes via ACS. Every student-athlete will have an opportunity to privately review and approve or deny the reported hours. The online system records the responses or lack of responses which is reviewed by the Compliance Office.
- Compliance Office retains practice logs and responses via ACS.
- Compliance staff will conduct periodic interviews with randomly selected student-athletes to discuss practice hours and other countable athletically related activities.
- Compliance staff will conduct periodic “spot checks” at practices.

## **Competition**

- Prior to competition each student-athlete is verified to be enrolled in a full time course load (12 hrs) by the Thornton Center and certified eligible on the squad list by the Compliance Office.
- Travel lists are approved by the Compliance Office prior to away competition. Head coach or designee is responsible for submitting travel lists to the Compliance Office.

### NCAA Tournament Competition for Basketball

- Prior to competition in the NCAA Basketball Tournament each participant will view a Gambling Warning video prior to departure from campus and/or receipt of benefits (meal money, travel, etc.) associated with practice/competition for such events.
- By signature, each participating student-athlete will verify that he/she viewed the video.
- By signature, the Head Coach will verify that each participant viewed the video.

### NCAA or Post Season Bowl Competition for Men’s and Women’s Basketball, Baseball, and Football

- All student-athletes who participate in the above competitions will be required to complete and sign in the presence of a notary public an “Affidavit of Eligibility” prior to departure from campus and/or receipt of benefits (meal money, travel, etc.) associated with practice/competition for such events.
- The “ Student Athlete Bowl Gift and Complimentary Tickets: Affirmation” form is signed and dated by each student athlete affirming that they understand the prohibition of selling and/or trading for cash/items/services of any value for the gifts and/or complimentary tickets received as a result in their participation in post season competition.
- These documents are administered by the Compliance Office.

## **Forms**

20% Missed Class Time Calculation (*UT Compliance Website, Coaches Page*)  
(Distributed Prior to Academic Year Registration)

Missed Class Declaration (*UT Compliance Website, Coaches Page*)

Monthly Log for Countable Athletically Related Activities (*UT Compliance Website, ACS, Coaches Page*)

Monthly Log for Countable Athletically Related Activities Signatures (*UT Compliance Website, Coaches Page*)

Playing Season Declaration (*UT Compliance Website, Coaches Page*)

Number of Contests/Dates of Competition (*UT Compliance Website, Coaches Page*)

Participation List (*Kept in Compliance Office*)

Athlete Affidavit of Eligibility (*Kept in Compliance Office*)

Student Athlete Bowl Gift and Complimentary Tickets: Affirmation (*Kept in Compliance Office*)