



SQUAD LISTS

Financial Aid Office, Registrar's Office, Admissions Office, Thornton Center staff and Training Room are notified of squad list changes via email from the Compliance Office.

Financial Aid Office

- Financial Aid Office verifies that all financial aid received is indicated on the squad list for all student-athletes.
- Financial Aid Office verifies that walk-ons are not receiving countable financial aid.
- Financial Aid Office places a certifying date on the squad list when financial aid is verified.

Registrar's Office

- Registrar's Office determines residency status for each student-athlete and indicates status on the squad list.
- Registrar's Office indicates high school GPA and standardized test scores on the squad list.
- Compliance Office enters code on squad list to indicate a student-athlete who has been cut, quit or exhausted eligibility.
- Registrar's Office notifies Athletics Departments and Thornton Center Staff of any status changes.
- Registrar's Office places a certification date on the squad list and certifies eligibility of each student-athlete.

Admissions Office

- Admissions Office indicates matriculation dates on the squad list.
- Admissions Office provides weekly admission reports to the Athletics Department and Thornton Center.
Admissions Office provides periodic transfer status reports to the Athletics Department and Thornton Center.

Athletics Department

- The Compliance Office completes a squad list addition form for all scholarship student-athletes.
- Head Coach provides the Compliance Office with a squad list addition form for all non-scholarship student-athletes.
- The Compliance Office adds all new student-athletes to the squad list once it has been rolled over prior to the beginning of the new academic year.
- During the year several teams add walk-ons and they must complete the "walk-on paperwork/process" prior to practice.

- An Eligibility Committee will meet on a regular basis to discuss and review admissions, transfer and initial eligibility issues for incoming and current student-athletes.
- Once the “walk-on paperwork/process” is complete the Compliance Office adds new student-athletes to the squad list.
- The individual sport administrator or designee is notified and the walk-on may participate in practice activities.
- At the beginning of each academic term the Compliance Office meets with representatives from the Admissions Office, Registrar’s Office, Financial Aid Office, Eligibility Committee, the FAR and Thornton Center staff to certify the eligibility of each student-athlete. Once eligibility is certified, the Compliance Office submits the squad list to the SEC office.
- The original, signed squad lists are then kept on file in the Compliance Office.
- If any eligibility changes are made in the squad list, the Registrar’s Office provides the Compliance Office documentation to reflect the changes.
- At the conclusion of the academic year a final copy of the squad lists are placed in each sport’s notebook.
- If a student-athlete quits or is cut from the team, the coaching staff notifies the Compliance Office with the squad list removal form.
- The Compliance Office makes the appropriate changes and notifies the Registrar’s Office, Thornton Center staff, Admissions Office, Financial Aid Office, and Training Room.
- The written notice from the coaching staff is inserted into the student-athlete’s permanent file.
- The Registrar’s Office adjusts the squad list and the Compliance Office submits the current squad list to the SEC Office.
- Head Coaches receive updated squad lists monthly (from the Compliance Office for their review).

Forms

Walk-On /Practice Compliance Review (*UT Compliance Website, Coaches Page*)

Student-Athlete Squad List Information (*UT Compliance Website, Coaches Page*)

Women's Athletics

Men's Athletics

Squad List Removal Form (*UT Compliance Website, Coaching Page*)